



**APPLICATIONS WILL NOT BE ACCEPTED UNLESS
THE APPLICATION IS COMPLETE.
WASTEWATER APPLICATION REVIEW CHECKLIST**

SECTION 42-501B (1) "APPLICATION & SUBMITTALS FOR WASTEWATER SYSTEM PERMIT"

- Application signed by owner
- Authorization form if not signed by owner

SECTION 42-501B (2) "PLANS AND SPECIFICATIONS"

- Specifications (Wastewater Treatment and Disposal System)
- Configuration layout
- Specifications of materials used

SECTION 42-501B (3) "SITE PLAN"

- Site Plan (Minimum Scale 1"=20') Showing
 - Boundaries
 - Setbacks
 - All Structures (Buildings, Swimming Pools, Etc., existing and proposed)
 - Easements
 - Wastewater System (Treatment & Disposal)
 - Wells / Waterlines
 - Arroyos, Canals, Ditches, Etc.
 - North Arrow

Note: Parcels greater than 1 acre need only show 1 acre at the 1"=20' scale

SECTION 42-501B (4) "FLOOR PLANS"

- Floor Plan

SECTION 42-501B (5) a.b.c. "SITE EVALUATION"

- Site Evaluation Information including test pits
- Stake the proposed location of the wastewater system on site

SECTION 42-501B (6) "MANAGEMENT PLAN"

- Management Plan

SECTION 42-501B (7) "FEES"

- Application fee

SECTION 42-501B (8) "SUPPORTING DATA AND INFORMATION"

- If Applicable

SECTION 42-501B (9) "SIGNED MAINTENANCE CONTRACT"

- Signed Maintenance Contract by all parties If Applicable