Project Guidance

Use the project definition and flowchart to determine the appropriate Oversight Process for your project.

Project Definition: A project is defined as a planned set of tasks outside normal business operations with an established beginning and end date that is limited to a defined budget.

Does the request meet the **project definition**?

— No → **Follow normal operating procedures**

↓ Yes

Is this project:
- **Horizontal/Vertical Construction?**
- **Bonds?**
- **State of New Mexico Capital Outlay (Grant/Legislative appropriation)?**

— Yes → **Use CIP Process**

↓ No

Is this a scheduled building improvement by **Facilities**?

— Yes → **Use Facilities Process**

↓ No

Does this project require **software** or **IT services**?

— Yes → **Use IT Governance Process**

↓ No

Does the project require **business improvement consulting** and **training**?

— Yes → **Use BIPO Continuous Improvement Methodology**

↓ No

Follow normal business operations